

UTILISATION CERTIFICATE
FOR THE FINANCIAL YEAR 20__ (Ending 31st March)

1.	Title of the Project/Scheme	
2.	Name of the institution	
3.	Principal Investigator	
4.	Department of Science & Technology Letter no. & date sanctioning the project	
5.	Head of account as given in the original sanction letter	
6.	Amount brought forward from the previous financial year quoting DST letter No. and date in which the authority to carry forward the said amount was given.	
7.	Amount received during the financial year (Please give No. & Date of DST's sanction letter for the amount)	
8.	Total amount that was available for the expenditure (excluding commitments) (Sl. No. 6+7)	
9.	Actual expenditure (Excluding commitments) incurred during the financial year (Up to 31 st March)	
10.	Balance amount available at the end of the financial year	
11.	Unspent balance refunded if any (Please give details of Cheque No. etc.)	
12.	Amount to be carried forward to the next financial year (if applicable)	

UTILISATION CERTIFICATE

Certified that out of Rs.....of grants-in-aid sanctioned during the yearin favor ofunder this Ministry/Department Letter No.....and Rs.....on account of unspent balance of the previous year, a sum of Rs.....has been utilized for the purpose offor which it was sanctioned and that the balance of Rs.remaining unutilized at the end of the year has been surrendered to the Government (vide Challan no.....dated.....Will be adjusted towards the grants-in-aid payable during the next year i.e.....

Signature of Principal
Investigator
Date

Signature of Registrar/
Accounts Officer
with date

Nature of Head
Of the Institute
with date

(TO BE FILLED IN BY DST)

Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been fulfilled/area and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned :

Kinds of checks exercised:

- 1.
- 2.
- 3.
- 4.
- 5.

Signature
Designation
Date
